



Thabo Mofutsanyana District Municipality, with its seat in Phuthaditjhaba, Free State Province, subscribes to the principle of the Employment Equity Act, invites suitable candidates to apply for the following advertised positions:

## MUNICIPAL MANAGER

The appointment will be for a fixed-term as stipulated in the Local Government: Municipal Systems Act No. 32 of 2000 as amended, subject to the conclusion of a performance evaluation agreement between the Municipality and the successful candidate and will be conducted annually.

### ESSENTIAL REQUIREMENTS

A recognised B-degree in Public Administration, or equivalent in relevant fields plus a Finance Management 2013 compliant course as required • A minimum of five years' municipal experience at senior management level • The ability to communicate and negotiate with all the relevant role players; and • The ability to provide strategic and innovative leadership.

The core competencies which must distinguish between managerial competencies and occupational competencies.

Must have competencies providing for knowledge, skills, communications, exceptional and dynamic creativity to improve the functioning of the municipality.

### OTHER REQUIREMENTS

The incumbent must have a suitable vehicle available for the proper performance of his or her functions and discharge of his or her duties • Willingness to work irregular hours with extensive travelling • Compliance with limitation of political rights as contained in the Municipal Systems Amendment Act 7 of 2011.

### DUTIES AND RESPONSIBILITIES

The incumbent will be accountable to the Executive Mayor and be responsible for the following:

The Incumbent will be responsible for ensuring that the municipality receives a Clean Audit on a yearly basis • The incumbent will ensure that fraud and corruption are combated at all times • Responsible for the appointment of Managers directly accountable to the Municipal Manager in accordance with Section 56 of the Municipal Systems Act and the Employment Equity Act • The formation and development of an economical, effective, efficient and accountable administration • Responsible for the technical compilation of the municipality's integrated development plan in accordance with Chapter 5 of the Municipal Systems Act • Operating in accordance with the municipality's performance management system in accordance with Chapter 6 of the Municipal Systems Act • The management of the municipality's administration in accordance with the Municipal Systems Act and other legislation applicable to the municipality • The implementation of the municipality's integrated development plan, and the monitoring of the progress with implementation of the Service Delivery and Budget Implementation Plan • Advising the political structures and political office bearers of the municipality on matters pertaining administration and council • Carrying out the decisions of the political structures and political office bearers of the municipality as per the adopted delegation framework in terms of section 59 of the Local Government: Municipal Structures Act 117 of 1998 • The promotion of sound labour relations and compliance by the municipality with applicable labour legislation • To instill discipline amongst the members of staff of the Municipality • The management, effective utilisation and training of staff in terms of the relevant policies including the skills development policy • The exercise of any powers and the performance of any duties delegated by the municipal council, or subdelegated by other delegating authorities of the municipality, to the municipal manager in terms of section 59 of the Local government Municipal Structures Act 32 of 2000 • The administration and implementation of the municipality's bylaws and other legislation; and • The appointment of staff other than those referred to in section 56 (a) of the Municipal Systems Act 32 of 2000, subject to the employment Equity Act, (Act no. 55 of 1998).

### REMUNERATION

#### ALL-INCLUSIVE NEGOTIABLE PACKAGE

Please note that NO applications by e-mail or fax will be accepted.

The municipality reserves the right not to make any appointment following the placement of this advertisement and to declare the appointment null and void in the context of section 54 of Municipal Systems Amendment Act 7 of 2011.

NB: Canvassing will automatically disqualify a candidate.

Please note:

1. Applications are invited from all suitable candidates by submission of a cover letter clearly identifying the position for which you are applying together with your CV, qualifications and all other documents that would help in making a decision.
2. The position advertised are based in Phuthaditjhaba Qwaqwa. Correspondence will only be entered into with shortlisted candidates. If you do not hear from the Municipality within 3 months of closing of these advertisements, please accept that you have not considered for appointment.
3. Fraudulent qualifications, information or documents will disqualify any applicant.

The Directorate Corporate Services  
Thabo Mofutsanyana District Municipality  
Private Bag X810, Witsieshoek 9870

or

handed in at the Department of Corporate Services, Room 208, Old Parliament Building.

Enquiries: Mr Nongilane Rens (Human Resources Manager)  
Tel: 058 718 1067

**CLOSING DATE: 12:00 on 7 March 2012**

Executive Mayor  
Dr BE Mzangwa