



1 MAMPOI STR, OLD PARLIAMENT BUILDING, PRIVATE BAG X810 WITSIESHOEK 9870. SOUTH AFRICA –
Tel: (058) 718-1006/07 FAX: (058) 713-5708 evelyn.tm@lg.fs.gov.za

NOTICE NUMBER: TMDM/MUN2/FURN/01/06/2013

Date: 13 JUNE 2013

Dear: Service provider

Request for Formal Written Quotation

Kindly furnish Thabo Mofutsanyana District Municipality with a written quotation for the supply of the goods / services as detailed on the below schedule.

SUPPLY AND DELIVERY OF OFFICE FURNITURE

- **Detail Specification, returnable forms MBD and General Conditions of Contract (GCC) are obtainable from Supply Chain Management Unit Office at R 100.00. Banking details:**
- **Account Holder: Thabo Mofutsanyana District Municipality**
Bank name: ABSA Bank
Account no: 770150841
Branch Code: 502233
Ref no: TMDM/MUN2/FURN/01/06/2013

The quotation must be placed submitted on letterhead of your business and can be delivered by hand not later than the **24th JUNE 2013 at 14h00 to: Supply Chain Management Unit Office of Thabo Mofutsanyana District Municipality (Old Parliament building).**

The following condition will apply:

- Prices quoted must be valid for at least (30) days from the date of your offer.
- Prices quoted must be firm and should clearly indicate whether price is vat inclusive or vat exclusive.
- NB: Please indicate the period of delivery on your quotation which should be regarded as binding if you win this award.
- **For all transaction exceeding R 30 000.00 your Valid original tax clearance certificate must be attached.**
- **Certified copy by (SAPS)** of company registration reflecting equity owned by the members must be attached.
- **Must complete the municipal rates and taxes clearance form in order for the quotation to be considered.**

- This quotation will be evaluated in terms of 80/20 preference point system as prescribed in the Preferential Procurement Policy framework Act No 5 of 2000 and for this purpose the enclosed forms MBD 2, MBD 4, MBD 6.1, MBD 6.2 MBD8 & MBD9 must be scrutinized, completed and submitted together with your quotation.

POINTS ALLOCATION FOR 80/20 PRINCIPLE:

❖ PRICE	80
❖ B-BBEE STATUS LEVEL CONTRIBUTION	20

NB: No quotation will be considered from persons in the services of the state.

Failure to comply with these conditions may invalidate your offer.

Yours Faithfully

H. LEBUSA
Chief Financial Officer